

Pease, Londell

From: Hiller, Michael
Sent: Tuesday, September 20, 2016 1:39 PM
To: Pease, Londell
Subject: FW: Delivery | City of Bloomington | 2951901 EN-ES_Michael Hiller - PL2016-148 mailing
Attachments: Attachments.html

From: Pamela Dillon [mailto:pdillon@llts.com]
Sent: Monday, September 19, 2016 4:17 PM
To: Hiller, Michael <mhillier@BloomingtonMN.gov>
Subject: Delivery | City of Bloomington | 2951901 EN-ES_Michael Hiller - PL2016-148 mailing

ShareFile Attachments

Title	Size
Notice of Public Hearing PL2016-148 mailing notice_font size adjusted.docx	66.6 KB
Notice of Public Hearing PL2016-148 mailing notice_font size adjusted.pdf	54.4 KB



Pamela Dillon uses ShareFile to share documents securely. [Learn More.](#)

Hello Michael,

Your translation request from English to Spanish is complete. Please find your completed request, "Notice of Public Hearing PL2016-148 mailing notice_font size adjusted," attached to this message via ShareFile in Microsoft Word document and PDF format.

Please note: The font size has been adjusted so that no font is below 14pt. Also, because it appears that this document is to be used within the U.S., we have retained the original date format of month/day/year. If this document is to be used in Latin America, the correct date format would be day/month/year.

Please also note that we have enhanced our security policy, and do not send any project files via email attachment. If you cannot access your files using the link above, please let me know and we can make other arrangements.

Please do not hesitate to contact me with any questions or concerns regarding this project. It was a pleasure working with you.

With joy and warmth,

Pamela

Pamela Dillon
Project Coordinator
LanguageLine Solutions
Phone: (503) 419-4823
E-mail: pdillon@llts.com



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From: Hiller, Michael [<mailto:mhiller@BloomingtonMN.gov>]
Sent: Monday, September 19, 2016 8:53 AM
To: Pamela Dillon
Subject: RE: Confirmaiton | City of Bloomington | 2951901 EN-ES_Michael Hiller - PL2016-148 mailing

Thanks Pam!!

From: Pamela Dillon [<mailto:pdillon@llts.com>]
Sent: Monday, September 19, 2016 10:52 AM
To: Hiller, Michael <mhiller@BloomingtonMN.gov>
Subject: Confirmaiton | City of Bloomington | 2951901 EN-ES_Michael Hiller - PL2016-148 mailing

Hello Michael,

Thank you for the opportunity to take on this project for you. I am the Project Manager assigned to complete this English to Spanish translation request for you. Please use the following number to reference this project: **2951901**.

Your files are currently in translation and I expect to deliver your translation ASAP within 1 business day.

In the meantime, please feel free to contact me with any questions or concerns.

With joy and warmth,

Pamela

Pamela Dillon
Project Coordinator
LanguageLine Solutions
Phone: (503) 419-4823
E-mail: pdillon@llts.com



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From: Hiller, Michael [<mailto:mhiller@BloomingtonMN.gov>]
Sent: Monday, September 19, 2016 7:09 AM
To: Shannon Young
Subject: RE: Estimate City of Bloomington-2951901-PL2016-148-mailing

Shannon:

Attached is the fax sent 9/15/16 at 8:30 a.m., please note the comment language as there is a requirement that a certain size font be used for a part of the legal notice.

Mike Hiller

Planning Division
952-563-4507
mhiller@BloomingtonMN.gov

From: Shannon Young [<mailto:syoung@llts.com>]
Sent: Monday, September 19, 2016 8:48 AM
To: Hiller, Michael <mhiller@BloomingtonMN.gov>
Subject: RE: Estimate City of Bloomington-2951901-PL2016-148-mailing

Hi Michael,

Thank you for speaking with me on the phone this morning. I apologize we did not receive your Standard approval via fax on Thursday afternoon. We will start this project right away and will work to get it to you as soon as possible. If delivery is not possible by 12 noon tomorrow, we will be in contact to let you know.

A member of our team will circle back with you as your primary contact for this request.

Warm regards,
Shannon Young

Shannon Young
Translation Team
LanguageLine Solutions
Phone: 1-888-763-3364
E-mail: translation@languageline.com



Please note that LanguageLine has enhanced our security policy and will no longer be sending or receiving any project files via email attachment. **If you need to send me files, you may upload them to ShareFile using this [link](#).** Thank you in advance for your cooperation.

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From: Grace Harchuck
Sent: Wednesday, September 14, 2016 5:25 PM
To: 'mhiller@BloomingtonMN.gov'
Subject: Estimate City of Bloomington-2951901-PL2016-148-mailing

Hello Michael,

Thank you for this opportunity to provide a quote for your request, referenced as project # 2951901. Please find attached the estimated cost and timeline for the translation of your documents.

If you would like to proceed with this project, kindly send your written approval to our team at:
translation@languageline.com

Please let us know if you would like to move forward with our STANDARD or RUSH timeline. Please let me know if you have any questions.

Thank you,
Grace

Grace Harchuck
Translation Team
LanguageLine Solutions
Phone: 1-888-763-3364
Email: translation@languageline.com



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From: LanguageLine Translation Solutions
Sent: Wednesday, September 14, 2016 12:35
To: 'mhiller@BloomingtonMN.gov'
Subject: RE: LLS Website Request

Hello Michael,

Thank you for your request for a quote. Our team will review your submission and will be back to you very soon with a formal estimate for your approval. We will include a rush timeline option for your consideration.

If you don't hear from us within 1 business day with an estimate, please don't hesitate to call us at 1-888-763-3364.