



PL202400212
PL2024-212

November 15, 2024

Jake Steen
Larkin Hoffman Attorneys, 8300 Norman Center Drive, Suite 1000
Bloomington, MN 55437

**RE: Incomplete application notice - Application for a Variance request for Bloomington Lincoln at 7801 Dupont Ave S
Bloomington Case File: Case PL2024-212**

Dear Jake Steen:

On October 29, 2024, you submitted an application for Bloomington Lincoln at 7801 Dupont Ave S. City staff reviewed the application in accordance with State Statutes to determine whether it is valid and contains all information required by law or by a previously adopted rule, ordinance, or policy. The application is deemed invalid and incomplete as the following required items were not provided:

- Original, scaled site plan PDF document (not a scanned copy of the site plan)
- Site survey showing existing conditions and easements (including all existing landscaping and lighting structures)
- Narrative for variance request related to sign setback -OR- a revised site plan showing the proposed sign at a code-complying setback
- Verification of joint/cross access easement with neighboring property at 750 American Blvd

All submitted items received will be returned to you and you will have to re-apply for a variance request when you have all the required materials.

If you have any questions regarding this notice of incomplete application, please contact Dakota Crowell, at (952) 563-8926 or e-mail at dcrowell@BloomingtonMN.gov.

Sincerely,

A handwritten signature in cursive script that reads "Dakota Crowell".

Dakota Crowell, AICP, Planner