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CITY OF BLOOMINGTON MINNESOTA

DEVELOPMENT APPLICATION

Property Information

Property Address *(if multiple addresses, list all on this form or include separate attachments)*
9200 Lyndale Ave S, Bloomington, MN 55420

Business Occupant Address *(if different from property address)*
Big O Tires

Project Name
Big O Tires

**Please note that a copy of the property legal description may be required to be uploaded into the permit portal.*

Type of Application *(select all that apply)*

- ☐ Preliminary Development Plan
- ☐ Final Development Plan
- ☐ Final Site and Building Plan
- ☐ Variance
- ☑ Conditional Use Permit
- ☐ Interim Use Permit
- ☐ Preliminary Plat
- ☐ Final Plat
- ☐ Comprehensive Plan Amendment
- ☐ Ordinance Amendment
- ☐ Rezoning
- ☐ Other _____

Property Owner

Owner Name steve bissett		☐ **Primary Contact** *(only select one primary)*	
Mailing Address 11010 West Collina Vista Dr	**City** Star	**State** ID	**Zip** 83669
Business Address *(if different from mailing address)*	**City**	**State**	**Zip**
Email Address stevebissett9010@yahoo.com	**Phone**		

DocuSigned by: Steve Bissett 5A9A8F48B571443...

Property Owner Signature

12/16/2025

Date

Business Occupant/Tenant *(if different from property owner)*

Occupant Name		☐ **Primary Contact** *(only select one primary)*	
Mailing Address	**City**	**State**	**Zip**
Business Address *(if different from mailing address)*	**City**	**State**	**Zip**
Email Address	**Phone**		

Occupant/Tenant Signature

Date

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CITY OF BLOOMINGTON MINNESOTA

DEVELOPMENT APPLICATION

Additional Representative *(if applicable)*			
Representative Name Holly Burley		☑ **Primary Contact** *(only select one primary)*	
Mailing Address 901 North Third Street Ste 135	**City** Minneapolis	**State** MN	**Zip** 55401
Business Address *(if different from mailing address)*	**City**	**State**	**Zip**
Email Address holly@bakermn.com	**Phone** 507.621.2192		

HBurley

Representative Signature **Date**

**Use additional copies of this form or attach additional approval letters as needed.*

APPLICATION PROCESS

1. Verify application material requirements with Planning Division staff and prepare all materials for submittal. The required application materials are outlined in City Code Chapter 21, Article V, Division A: Approvals and Permits. Generally, application materials will include this **signed development application**, a **project narrative**, **building elevation drawings** and scaled **site and civil plans**.

2. Go to **BLM.MN/PORTAL** and register a user account for the City's permit portal system.

3. Contact the Planning Division (planning@bloomingtonmn.gov or 952-563-8920) to have staff create a project case file for your application. The applicant cannot create a case file through the portal on their own.

4. Log into your portal user account and upload your application materials to the case file created by staff or email them directly to the Planning Division.

5. After your application materials are uploaded, log into your portal user account and pay the required application fees (see the *Planning Division Fee Schedule* handout).

6. Once your application fee is paid and application accepted by the Planning Division, it will then be scheduled for staff review and any required Planning Commission or City Council meetings (see the *Development Application Review Process* handout).