

Property Information

Property Address (if multiple addresses, list all on this form or include separate attachments)
Citywide

Business Occupant Address (if different from property address)

Project Name
Privately initiated City Code Amendment to permit existing towers in residential redevelopment

**Please note that a copy of the property legal description may be required to be uploaded into the permit portal.*

Type of Application (select all that apply)

- | | | |
|---|---|--|
| <input type="checkbox"/> Preliminary Development Plan | <input type="checkbox"/> Conditional Use Permit | <input type="checkbox"/> Comprehensive Plan Amendment |
| <input type="checkbox"/> Final Development Plan | <input type="checkbox"/> Interim Use Permit | <input type="checkbox"/> Ordinance Amendment |
| <input type="checkbox"/> Final Site and Building Plan | <input type="checkbox"/> Preliminary Plat | <input type="checkbox"/> Rezoning |
| <input type="checkbox"/> Variance | <input type="checkbox"/> Final Plat | <input checked="" type="checkbox"/> Other <u>privately initiated City Code amendment</u> |

Property Owner

Owner Name
Sarah Abe

Primary Contact (only select one primary)

Mailing Address 1800 W. Old Shakopee Road	City Bloomington	State MN	Zip 55431
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Business Address (if different from mailing address)	City	State	Zip
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Email Address SEAb@Bloomingtonmn.gov	Phone 612-523-5662
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 _____ 2/25/26 _____
Property Owner Signature **Date**

Business Occupant/Tenant (if different from property owner)

Occupant Name

Primary Contact (only select one primary)

Mailing Address	City	State	Zip
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Business Address (if different from mailing address)	City	State	Zip
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Email Address	Phone
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Occupant/Tenant Signature **Date**

Additional Representative <i>(if applicable)</i>			
Representative Name Michael Palermo		<input checked="" type="checkbox"/> Primary Contact <small>(only select one primary)</small>	
Mailing Address 1800 W. Old Shakopee Road		City Bloomington	State MN
Business Address <i>(if different from mailing address)</i>		City	Zip 55531
Email Address MPalermo@Bloomingtonmn.gov		Phone 952-563-8924	
		<u>2/25/2026</u>	
Representative Signature		Date	

**Use additional copies of this form or attach additional approval letters as needed.*

APPLICATION PROCESS

1. Verify application material requirements with Planning Division staff and prepare all materials for submittal. The required application materials are outlined in City Code [Chapter 21, Article V, Division A: Approvals and Permits](#). Generally, application materials will include this **signed development application**, a **project narrative**, **building elevation drawings** and scaled **site and civil plans**.
2. Go to [BLM.MN/PORTAL](#) and register a user account for the City's permit portal system.
3. Contact the Planning Division (planning@bloomingtonmn.gov or 952-563-8920) to have staff create a project case file for your application. The applicant cannot create a case file through the portal on their own.
4. Log into your portal user account and upload your application materials to the case file created by staff or email them directly to the Planning Division.
5. After your application materials are uploaded, log into your portal user account and pay the required application fees (see the [Planning Division Fee Schedule](#) handout).
6. Once your application fee is paid and application accepted by the Planning Division, it will then be scheduled for staff review and any required Planning Commission or City Council meetings (see the [Development Application Review Process](#) handout).